



**CEDAR VALLEY**  
CATHOLIC SCHOOLS

**Board of Education Minutes**

**June 02, 2022 - 5:30 p.m.**

**Blessed Maria Assunta Pallotta Middle School Art Room - Door #25**

**Elected/Appointed Board Members**

Father Scott Bullock	Pastoral Rep - Saint Edward	Present
Jeff Fitzpatrick	Elect - Queen of Peace	Present
Brian Holthaus	At Large – Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Present
Bill Rhomberg	Elect - Saint Patrick	Present
Jake Schaefer	At Large - Saint Edward	Present
Al Schott	Elect - Saint Edward	Present
Mark Sinnwell	Elect - Sacred Heart	Present
Greg Stammeyer	Elect - Blessed Sacrament	Present

**In Attendance:**

**Staff**

Aaron Becker	Dir. of Elementary Programs/6th-8th Principal	Absent
Tanya Cutsforth	Operations & Human Resource Director	Present
Tony Harrington	6th-12th Associate Principal/AD	Present
Tom Novotney	Chief Administrator/9th-12th Principal	Present
Jo Schwarz	Curriculum, Assessment, & Instruction Director	Absent
Sarah Smith	Advancement Director	Present
Ann Knudtson	Finance Committee Chair	Absent
Matt Verbraeken	Controller	Present
Annie Zeets	Waterloo Parish Faith Formation Representative	Present

Guest: Eileen Salkowski, Judy Bullis, Rochelle Peters

**Call To Order:**

Mark Sinnwell called the meeting to order at 5:31 p.m.

**Prayer:**

Prayer was led by Father Tony Kruse.

**Introduction of Guests-Correspondence, & Request to Address the Board**

**Adjustments to the agenda/Approve the agenda**

(Al Schott, Greg Stammeyer) Motion carried.

**Consent agenda:**

A motion to approve the consent agenda with adjustment to the May minutes to correct Bill Rhomberg as voting yes and Brian Holthaus as voting no for the Senior graduation walk. (Jeff Fitzpatrick, Father Scott Bullock) Motion Carried.

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3231 West Ninth Street | Waterloo, IA 50702  
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**Information:**

1. 22-23 CVCS Board of Education Meeting Dates

Dates of the 22-23 CVCS board meetings was provided to members for the upcoming year.

2. College & Career Planning Updates & Strategic Planning Action Plan - Enrollment & Retention 3 - Tyann Wolfensperger

Tyann presented to the board things to look forward to during the 22-23 school year in the College & Career Planning along with Student Ambassadors. 73 students taking concurrent courses for free which is around \$160,000.00 that will not have to be paid toward college tuition. Several college rep tours are being set up. A senior sign up day for college will be held to help them register for college.

3. Arch Sustainability Report /Feedback/Updates/Priorities - Tom Novotney, Matthew Verbraken

A meeting will be held in the next couple of weeks with representatives from the Arch to help discuss how the past few months have been with the feedback.

4. Capital Campaign - Sarah Smith

Sarah updated the board on the Steier Group interviews. 18 interviews were held this week and 13 are scheduled for next week. The mail survey was sent out on June 1st to parents and past donors. All administration, board and finance members signed up for interviews. June 15th is the mid study report and it will be held in BMAP, Room 122 at 10:00 am. The final study report will be on June 30th. Sarah will be sending out calendar reminders to board members for those dates next week.

**Old business – Action Items:**

1. Strategic Planning & Action Plans - Brian Holthaus, Sarah Smith
  - a. Year 22-23 Objectives

The action plans will be worked on over the summer and presented to the board in September. The objectives are the overview of what the action plans will look like and will be more in depth. Brian would like the board to think about being active in one of the Strategic Plan sub committees to help deliver the message to the public during the next State of the Union presentation in late fall, early winter. The board should email Sarah with any sub committees that they may be interested in helping with the action plans by next week, if possible. (Brian Holthaus, Greg Stammeyer) Motion carried.

**New business – Action Items:**

1. UnityPoint Professional Services Agreement - Tom Novotney

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Funding for this program will be run through EANS II funding once approved through the state.  
(Bill Rhomberg, Brian Holthaus) Motion carried.

**In-service:** The Sacred Congregation for Cathoile Education; Paragraph 44-48 All Paragraphs 49-52 will be discussed in July.

**Executive Session:**

A motion to move into executive session at 6:18 pm.

(Father Scott Bullock, Jake Schaefer)

A motion to move out of executive session and to adjourn the meeting at 7:48 pm.

(Father Tony Kruse, Father Scott Bullock)

**Next Board meeting:**

\*Board Work Session will be held starting at 4:00 PM with Cathy Walz - Superintendent of Schools, Archdiocese of Dubuque

Thursday, July 14, 2022 - 5:30 PM

Prayer – Tom Novotney

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**Executive Board meeting:**

Monday, July, 11, 2022 - 4:00 PM

Prayer - Bill Rhomberg

**Chief Administrator Office**

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Mission: To Provide an exceptional Catholic education to every student, built on the foundation of faith, discipline, knowledge and service.