



**CEDAR VALLEY**  
CATHOLIC SCHOOLS

**Board of Education Minutes**

**October 07, 2021 - 5:30 p.m.**

**Blessed Maria Assunta Pallotta Middle School Art Room - Door #25**

**Elected/Appointed Board Members**

Father Scott Bullock	Pastoral Rep - Saint Edward	Present
Jeff Fitzpatrick	Elect - Queen of Peace	Present
Brian Holthaus	At Large – Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Absent
Bill Rhomberg	Elect - Saint Patrick	Present
Jake Schaefer	At Large - Saint Edward	Present
Al Schott	Elect - Saint Edward	Present
Mark Sinnwell	Elect - Sacred Heart	Present
Greg Stammeyer	Elect - Blessed Sacrament	Present

**In Attendance:**

**Staff**

Aaron Becker	Dir. of Elementary Programs/6th-8th Principal	Present
Tanya Cutsforth	Operations & Human Resource Director	Present
Tony Harrington	6th-12th School Administrator Manager	Present
Tom Novotney	Chief Administrator/9th-12th Principal/Interim AD	Absent
Jo Schwarz	Curriculum, Assessment, & Instruction Director	Absent
Sarah Smith	Advancement Director	Present
Ann Knudtson	Finance Committee Chair	Present
Annie Zeets	Waterloo Parish Faith Formation Representative	Present

**Call To Order:**

Mark Sinnwell called the meeting to order at 5:31 p.m.

**Prayer:**

Prayer was led by Jeff Fitzpatrick.

**Introduction of Guests-Correspondence, & Request to Address the Board:**

Anna Kahle - Columbus Social Studies Teacher, Jack Nolting - Columbus student

**Adjustments to the agenda/Approve the agenda:**

NA

**Consent agenda:**

A motion to approve the consent agenda.

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(Father Scott Bullock, Bill Rhomberg) Motion Carried.

**Information:**

1. CHS Service Students Used Uniform Sale - Jack Nolting, Sarah Smith  
Jack Nolting, a senior Service Class participant presented a project to the board about a used uniform sale to be held at Columbus Catholic High School. Thursday, October 19th from 5 pm-8pm. 1-5 for set up with 15-20 volunteers of either students or staff. All proceeds will be used to help support financial assistance to families in the school. Merchandise will be priced for all the products currently in stock from snow pants to shirts to shoes to backpacks. The sale will be open to all parish members along with students in the system. Pricing of the clothes will be a minimum and/or donation for the clothing.

2. State BEDS Enrollment - Tanya Cutsforth  
Data was included in the board packet. K-12 enrollment was reported as 698. 303 for K-5th, 148 6th-8th, 247 9th-12th

3. Update on COVID Guidance - Brian Holthaus, Tanya Cutsforth  
The COVID committee letter to parents was given out for review. No new updates.

4. Withdrawal Demographic Report - Sarah Smith  
Data was included in the board packet. 90 students transferred from the current grades 1st through 12th grade. There were many reasons for the transfers from moving out of the area to open enrollment to smaller surrounding districts to financial reasons.

5. Strategic Plan, Review of Marketing & Messaging to Parents - Sarah Smith  
Sarah updated the board on the current state of the strategic plan. A plan for a state of the school will be planned for Catholic Schools Week. The plan is to get the plan out at the end of October. Use November and December to plan the state of the school system to address to the public at the end of January. The administration, strategic committee, and school board would be part of the communication at this event in January. Any suggestions or changes should be sent to Sarah in the next week so changes may be made and the communication be sent out to parents.

6. Mental Health Services with Allen Hospital - Tanya Cutsforth, Tony Harrington  
The contract with Allen Hospital for mental health counseling was presented to the board. The contract was signed. Tony will be working with the new counseling starting on Friday, October 8th.

**Old business – Action Items:**

**New business – Action Items:**

1. Early Graduation Request - Tony Harrington

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A motion was made to approve an early graduation request for Eli Hoffman for the 2021-2022 school year.

(Bill Rhomberg, Jeff Fitzpatrick) Motion carried.

2. CHS Close Up Trip - Anna Kahle

A motion to approve the Out of State trip for Close Up for February 20-25, 2022.

(Jake Schaefer, Greg Stammeyer) Motion carried.

3. Proxy for Fire Alarm System Upgrade at CHS - Tanya Cutsforth

A motion to approve the fire alarm system update at Columbus Catholic High School to Hawkeye Alarm and not to exceed \$16,937.00.

(Jake Schaefer, Jeff Fitzpatrick) Motion carried.

**In-service:** The Sacred Congregation for Catholic Education; Paragraph 1-4 - All

**Executive Session:**

A motion to move into executive session at 6:22 pm.

(Al Schott, Father Scott Bullock) Motion carried.

A motion to move out of executive session at 7:00 pm.

(Father Bullock, Bill Rhomberg) Motion carried.

A motion to approve the administrative contract for Tony Harrington effective October 8th, 2021 for the remaining 2021-2022 school year.

(Bill Rhomberg, Jeff Fitzpatrick) Motion carried.

A motion to move into executive session at 7:02 pm.

Motion carried.

A motion to move out of executive session at 7:35 pm.

Motion carried.

**Adjournment:**

A Motion to adjourn the meeting was made at 7:36 pm.

() Motion carried.

**Next meeting:**

Thursday, November 04, 2021 - 5:30 PM

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Prayer – Bill Rhomberg

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Executive Board meeting – October 18, 2021

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