



CEDAR VALLEY
CATHOLIC SCHOOLS

Board of Education Minutes

June 03, 2021 - 5:30 p.m.

Blessed Maria Assunta Pallotta Middle School Art Room - Door #25

Elected/Appointed Board Members

Father Scott Bullock	Pastoral Rep - Saint Edward	Present
Jeff Fitzpatrick	Elect - Queen of Peace	Absent
Brian Holthaus	At Large – Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Present
Bill Rhomberg	Elect - Saint Patrick	Present
Jake Schaefer	At Large - Saint Edward	Present
Al Schott	Elect - Saint Edward	Present
Mark Sinnwell	Elect - Sacred Heart	Present
Greg Stammeyer	Elect - Blessed Sacrament	Present

In Attendance:

Staff

Aaron Becker	Director of Elementary Programs	Absent
Tanya Cutsforth	Operations & Human Resource Director	Present
Aaron Ferrie	BMAP Principal	Absent
Tony Harrington	CHS School Administrator Manager	Absent
Taylor Hotek	Activity Coordinator	Present
Tom Novotney	Chief Administrator/Interim CHS Principal	Present
Jo Schwarz	Curriculum, Assessment, & Instruction Director	Present
Sarah Smith	Advancement Director	Present
Jim Thielen	Finance Committee Chair	Absent
Josh Van Besien	Business Manager	Present
Annie Zeets	Waterloo Parish Faith Formation Representative	Absent

Guest: Judy Bullis, Anne Knutson, Kim Hermsen

Call To Order:

Mark Sinnwell called the meeting to order at 5:30 p.m.

Prayer:

Prayer was led by Father Tony Kruse.

Introduction of Guests-Correspondence, & Request to Address the Board

Kim Hermsen - Superintendent of the Archdiocese of Dubuque

Anne Knutson - New CVCS Finance Chair

Cedar Valley Catholic Schools

3231 West Ninth Street | Waterloo, IA 50702
319.232.1422 | www.cvcatholic.org

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Adjustments to the agenda/Approve the agenda

Consent agenda:

A motion to approve the consent agenda as presented.
(Bill Rhomberg, Greg Stammeyer) Motion Carried.

Information:

1. End of Year Review - Tom Novotney

Tom updated the board with positives for the 2020-2021 school year from the Executive board members and the administrative team.

Executive Committee:

- Board meetings have been open discussions - Pandemic - In school everyday
- Teachers/Staff - Heroics

Columbus Catholic:

- Under budget for subs-- teachers stepping up - In-person Mass in the spring
- Activities:

- Average GPA of a student involved in Activities - 3.42
- Average Activities per student - 2.02
- Percentage of the students involved in one or more activity - 79%

- Staff and student lead building improvements
- Improvements to College and Career Readiness program - Football lights/water issues resolved
- Student retention

Saint Edward:

- All concerts held in person for families to attend
- In person conferences in the spring
- Many social-emotional opportunities for students to celebrate this year
- Halloween parade, concerts, field day, Step up day,

Blessed Maria Assunta Pallotta:

- We were able to transition from virtual concerts to in-person concerts
- We were able to transition from virtual mass to all-school mass by the end of the school year
- 8th Grade Celebration Mass was held on May 27th with a good size crowd - All-school prayer service and Living Rosary (in person) near the end of the school year
- Step Up Day held in-person
- We were able to host the Religion Bee for schools in the Archdiocese (virtually)
- Service projects were still being carried out
- In-person celebration to honor students who best modeled

2. New STO/Local tuition assistance procedure - Josh VanBesien

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Josh noted that STO will only have one round this upcoming year. We received around \$200,000.00 less in the previous year. Our local assistance request process changed to include a tuition assistance form that is constant across the board from all families. This form can be used for families that enter our schools during the year and give them an avenue to apply for local assistance.

Old business – Action Items:

New business – Action Items:

1. National SAM Project Contract - Tom Novotney

Tom updated the board on the contract for this upcoming school year. The new contract is changing to include additional teams for the upcoming year. Tom and Tony, Tony and Alaine, Tom and Judy

A motion to approve the 2021-2022 school year SAM Professional Development contract at the cost of \$9,900.00 with additional teams.

(Father Scott Bullock, Greg Stammeyer) Motion carried.

2. Strategic Plan - Sarah Smith

Sarah and Kim Hermsen updated the board on the current Strategic Plan. Standards for a highly effective Catholic School:

1. Catholic Identity
2. Academic Excellence
3. Governance & Leadership
4. Operational Vitality

A motion to approve the Strategic Plan for the next 3-5 years.

(Brian Holthaus, Jake Schaefer) Motion carried.

3. 2018 Bus Proxy - Tanya Cutsforth

A motion to approve a proxy for the purchase of a 2018 BlueBird 84 passenger school bus from Exceptional Person Inc at the cost of \$45,413.18.

(Father Tony Kruse, Bill Rhomberg) Motion carried.

In-service: Forming Consciences for Faithful Citizens - Paragraph 31-39 - All

Additional Documents/Reports:

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Adjournment:

A Motion to adjourn the meeting was made at 6:22 pm.
(Al Scott, Father Scott Bullock) Motion carried.

Next meeting:

Thursday, July 15th 2021 - 5:30 PM

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Prayer – Tom Novotney

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