



CEDAR VALLEY
CATHOLIC SCHOOLS

Board of Education Minutes

April 07, 2022 - 5:30 p.m.

Blessed Maria Assunta Pallotta Middle School Art Room - Door #25

Elected/Appointed Board Members

Father Scott Bullock	Pastoral Rep - Saint Edward	Present
Jeff Fitzpatrick	Elect - Queen of Peace	Present
Brian Holthaus	At Large – Blessed Sacrament	Present
Father Tony Kruse	Appointed Rep - Blessed Sacrament	Present
Bill Rhomberg	Elect - Saint Patrick	Present
Jake Schaefer	At Large - Saint Edward	Present
Al Schott	Elect - Saint Edward	Absent
Mark Sinnwell	Elect - Sacred Heart	Present
Greg Stammeyer	Elect - Blessed Sacrament	Present

In Attendance:

Aaron Becker	Dir. of Elementary Programs/6th-8th Principal	Present
Tanya Cutsforth	Operations & Human Resource Director	Present
Tony Harrington	6th-12th Associate Principal/AD	Present
Tom Novotney	Chief Administrator/9th-12th Principal	Present
Jo Schwarz	Director Curriculum, Assessment, & Instruction	Absent
Sarah Smith	Advancement Director	Present
Ann Knudtson	Finance Committee Chair	Present
Annie Zeets	Waterloo Parish Faith Formation Representative	Present

Staff

Guest:

Julie Andrews, Julie Novotney, Anastasia Nicklaus, Heather Malek, Judy Bullis, Mike DeWald, Dean Noland, David McMurrin - UNI Student

Call To Order:

Mark Sinnwell called the meeting to order at 5:32 p.m.

Prayer:

Prayer was led by Jake Schaefer.

Introduction of guests/Correspondence to Address the Board: Mark

- Julie Andrews - High School Choir
- Julie Novotney - High School Choir
- Anastasia Nicklaus - High School Choir
- Heather Malek - High School Choir

Cedar Valley Catholic Schools

3231 West Ninth Street | Waterloo, IA 50702
319.232.1422 | www.cvatholic.org

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

Blessed Maria Assunta Pallotta Middle School

Columbus Catholic High School



CEDAR VALLEY
CATHOLIC SCHOOLS

Adjustments to the agenda/Approve the agenda: Mark

Add to Personnel under Consent Agenda:

- Mark Gallagher Resignation from CHS Baseball Head Coach effective immediately
- Dan Westhoff Resignation from CHS Football Assistant effective immediately
- Kevin Nelson Resignation from CVCS Food Service on 4/19/2022

Remove from Information and move to May meeting

1. Strategic Planning Action Plans - Brian Holthaus, Sarah Smith
 - a. Enrollment & Retention 3
 - b. Financial Management 1
 - c. Financial Management 2
3. Parish Board Representation for 22-23

A motion to approve the updated consent agenda. (Jeff Fitzpatrick, Greg Stammeyer) Motion carried.

Consent agenda:

- March 03, 2022 Board minutes
- Monthly Revenue & Expense Reports & Finance Minutes - Matt Verbraken
- Consideration of Personnel: hires, reassignments, resignations, & terminations - Tanya Cutsforth

A motion to approve the consent agenda. (Father Scott Bullock, Jake Schaefer)

Information:

1. Sustainability Report Updates

Any updates or suggestions can be directed to Tom, Matt or Tanya on the reports.

Old business – Action Items:

1. 22-23 Academic Calendar - Tanya Cutsforth
 - a. Graduation date - May 14 or 21

A motion to approve the 22-23 Academic Calendar with changes per Waterloo PD changes. (Bill Rhomberg, Father Tony Kruse) Motion carried.

2. 22-23 Budget Final Approval - Matt Verbraken

A motion to approve the 22-23 budget.

(Father Scott Bullock, Jeff Fitzpatrick) Motion carried.

New business – Action Items:

1. Strategic Planning Action Plans: CVCS website site plan - Sarah Smith

Cedar Valley Catholic Schools

3231 West Ninth Street | Waterloo, IA 50702
319.232.1422 | www.cvcatholic.org

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

Blessed Maria Assunta Pallotta Middle School

Columbus Catholic High School



CEDAR VALLEY
CATHOLIC SCHOOLS

The goal is to have the website up and running by the beginning of the school year, but we will have to wait until the process is started and dug into.

A motion to approve the site map for the new CVCS website per the Strategic Plan. (Greg Stammeyer, Father Tony Kruse) Motion carried.

In-service: The Sacred Congregation for Catholic Education; Paragraph 33-37 - All Next month paragraphs 38-43 will be discussed.

A motion to move into executive session at 6:18 pm.

(Jake Schaefer, Father Scott Bullock) Motion carried.

A motion to move out of executive session at 7:02 pm.

(Father Scott Bullock, Bill Rhomberg) Motion carried.

Adjournment:

A Motion to adjourn the meeting was made at 7:03 pm.

(Father Scott Bullock, Father Tony Kruse) Motion carried.

Next Board meeting:

Thursday, May 5, 2022 - 5:30 PM

Prayer – Mark Sinnwell

Blessed Maria Assunta Pallotta Middle School Art Room – Door #25

Executive Board meeting:

Monday, April 18, 2022 - 4:00 PM

Prayer - Father Scott Bullock

Chief Administrator Office

Cedar Valley Catholic Schools

3231 West Ninth Street | Waterloo, IA 50702
319.232.1422 | www.cvcatholic.org

Blessed Sacrament Early Childhood Center

St. Edward Elementary School

Blessed Maria Assunta Pallotta Middle School

Columbus Catholic High School